



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
Wangal, La Trinidad, Benguet
Telefax: (074) 422-6570; (074)422-7501



DIVISION MEMORANDUM
No. 05 s. 2016

DIVISION SEARCH FOR THE MOST FUNCTIONAL LIBRARIES FOR PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY SCHOOLS, SY 2015-2016

TO: Chief, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/Coordinating Principals
Administrators
Elementary and Secondary School Heads
Librarians
Teacher Librarians

1. In line with the Reading Program of Benguet-DepED, there will be a division search for the most functional libraries for SY 2015-2016. It is aimed in recognizing schools providing learners access to learning resources.
2. Categories of the Search shall be
 - A. Public Schools
 - a. Elementary Level:
Big School (with 500 & above enrollees)
Small School (with 499 & below enrollees)
 - b. Secondary Level:
School with full time librarian
School with part time/ designate librarian
 - B. Private Schools
 - a. Elementary Level
 - b. Secondary Level
3. In the Public Schools the District first place winners in the different categories shall be the District entries to the Division Search. District entries should be submitted on or before February 1, 2016 at the Schools Division Office.
4. Private schools should submit their letter on intent on or before February 1, 2015 if they are interested to join the search.



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5. The Division Evaluation Team composed of the following shall visit the entries for ocular inspection and validation of documents starting February 8, 2016.
 - A. Public Schools
 - Sonia D. Dupagan, Ed. D.- Education Program Supervisor- Learning Resource
 - Francis F. Peckley, Education Program Supervisor- English
 - Melvin L. Alfredo, Librarian II
 - B. Private Schools
 - Macarthy Malanes, Education Program Supervisor- Filipino
 - Virginia Basatan, Senior Program Specialist-Monitoring and Evaluation
 - Antionette D. Sacyang, Project Development Officer II
6. Attached are the evaluation templates/ criteria for your guidance.
7. The top three winners shall be given plaques and certificates of recognition.
8. Immediate dissemination of this memorandum is requested.


FEDERICO P. MARTIN, Ed. D., CESO VI
Officer-in-charge
Schools Division Superintendent